### A. Student Group

- **School or Program Name:**
- **Group Name:**
- **Cost Center Number:**
- **Proposed Activity:**
- **Intended Use of Profits:**
- **ESTIMATED:**
  - Revenue $ 
  - Less Expenses $ 
  - **Equals Profit $**
- **Is this a co-sponsored activity?**
  - no 
  - yes, attached is a copy of the agreement
- **Proposed Starting Date:**
- **Proposed Ending Date:**

#### Date Event Received Group Approval
- **Signature of Group’s Student Representative**
- **Signature of Group’s Activity Advisor**

### B. ASB Council

- **Proposal received:**
- **Proposal reviewed:**
- **Was a quorum present?**
  - yes 
  - no
- **Printed Name of ASB Council Representative**
- **Printed Name of ASB Activities Coordinator**
- **Printed Name of Principal**
- **Signature of ASB Council Representative**
- **Signature of ASB Activities Coordinator**
- **Signature of Principal**

### C. Sales Analysis

<table>
<thead>
<tr>
<th></th>
<th>Proposed</th>
<th>Actual</th>
<th>Variance</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Units of merchandise purchased</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Units returned to vendor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net units available for sale</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Selling price per unit</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Gross Sales</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Date Analysis Prepared
- **Signature of Student Preparer**
- **Signature of Activity Advisor**

### D. Profit Analysis

<table>
<thead>
<tr>
<th></th>
<th>Proposed</th>
<th>Actual</th>
<th>Variance</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase cost of merchandise</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other cost -</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Other cost -</td>
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<tr>
<td>Other cost -</td>
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<td></td>
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<tr>
<td>Other cost -</td>
<td></td>
<td></td>
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<tr>
<td><strong>Expense Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Profit</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Date Analysis Prepared
- **Signature of Student Preparer**
- **Signature of Activity Advisor**

### E. Deposit Confirmation

- **Total Deposited**
- **Date Deposits Confirmed**
- **Printed Name of Fiscal**
- **Signature of Fiscal**